

# FOND DU LAC PUBLIC LIBRARY VOLUNTEER APPLICATION

PLEASE PRINT

Name \_\_\_\_\_  
LAST FIRST MIDDLE INITIAL

Address \_\_\_\_\_

City/State/Zip \_\_\_\_\_

Phone \_\_\_\_\_ Email \_\_\_\_\_

Number of hours available per week: \_\_\_\_\_ Are you volunteering to work off fines?  YES  NO

Previous experience, skills or interests that would be helpful when working at the library:  
\_\_\_\_\_  
\_\_\_\_\_

Are you reporting these hours to another organization?  YES  NO

Current or most-recent employer: \_\_\_\_\_

Reason for leaving: \_\_\_\_\_

I agree to submit to a criminal background check and supply the following information as a condition of application for the FDL Public Library volunteer program. **Birth date** \_\_\_\_\_  
MONTH/DAY/YEAR

Signature \_\_\_\_\_ Date \_\_\_\_\_

## FOR APPLICANTS UNDER AGE 18: Parent/guardian permission

I \_\_\_\_\_ am aware that my daughter/son is applying to participate as a  
PRINT NAME  
volunteer at the Fond du Lac Public Library

Signature \_\_\_\_\_ Date \_\_\_\_\_

## Confidentiality agreement

Confidentiality is of vital importance at the Fond du Lac Public Library. All library staff and volunteers are expected to maintain the utmost discretion when handling library records and patron information. Communication of personal information regarding library use must be regarded as confidential. Information acquired through volunteering must not be communicated to others. Any infringement will be considered grounds for immediate discontinuing of the volunteer relationship with the Fond du Lac Public Library.

I agree to abide by this agreement:

\_\_\_\_\_  
SIGNATURE

## Volunteer positions

### PLEASE CHECK YOUR PREFERENCE

- Circulation:** Shelve and organize materials, pull materials on hold, help with special projects
- Chapter 52 Bookstore:** Customer assistance and shelving in the used book store
- Opportunity Center:** Help job seekers with online applications and resumes
- Homebound delivery:** Bring materials to persons who cannot visit the library (4 hours per month required)
- Idea Studio:** Assist users of the makerspace and help with events
- Work off fines:** \$2 in fines waived for every 1 hour of volunteer work