

## Frequently Asked Tutoring Questions

### What is Fond du Lac Literacy Services?

It is an independent nonprofit organization, an accredited affiliate of ProLiteracy America and Wisconsin Literacy, governed by a volunteer board of directors. The mission is to affect community-wide change by improving individual literacy skills and increasing literacy awareness in Fond du Lac County.

### What programs are offered by FLS?

FLS offers basic literacy instruction to native English speakers and to those for whom English is not a first language. Instruction is provided by trained volunteers in primarily one-on-one settings, although small group settings also are used.

### What is required to be a tutor?

Tutors must be at least 18 years of age and possess the ability to read and speak English fluently. Tutor training is provided; three hours of basic training is required before being assigned to a student. Most tutor training is done in a small group setting, although we also offer online training.

### Do I need previous teaching experience?

No. FLS will provide you with training and support.

### Should a tutor know a language other than English?

No. Knowledge of a language other than English is not necessary.

### How are tutoring assignments made?

The program coordinator matches the tutor with a student or a small group of students, taking into account the needs, skills, goals, availability and residency of the student(s) and tutor.



### Where does tutoring take place?

The majority of the tutoring is conducted at the Fond du Lac Public Library. We also offer tutoring at the Fond du Lac County Jail. Additional tutoring sites in rural areas may be incorporated to accommodate students.

### How often do tutors meet with their students?

Tutors and students are asked to meet once a week for 1 to 2 hours, minimum. A student and tutor are welcome to meet more often if they are able.

### Is a tutor expected to teach for a certain length of time?

Tutors and students are asked to make a one-year commitment.

**Is there a cost?**

Students are asked to pay a \$15 annual workbook fee to cover the cost of all workbooks that they will use throughout the year. Tutors are not charged for training or materials. Students receive a workbook, and tutors receive a teacher's manual.

**How do I track my student's progress?**

Tutors are asked to send in reports monthly. Questions about the rate of a student's progress can be answered by the literacy specialist.

**What resources are available to assist tutors?**

The FLS Literacy Specialist Jeanna Donovan is available Mondays 10:30 a.m. to 5:30 p.m. and Tuesdays 9 to 11 a.m. Contact her at the Literacy office with questions at (920) 322-3932 or [literacy@fdlpl.org](mailto:literacy@fdlpl.org). Tutors are welcome to attend additional in-service continuing education opportunities. FLS has a specialized lending library on the second floor of the FDL Library, and the resources of the entire Fond du Lac Public Library are available for checkout using your FDLPL card.