

**FDL Public Library Board Minutes**  
**April 19, 2018**

1. Call to Order and Roll Call: On Thursday, April 19, 2018 in the Midstates Training Room at the FDL Public Library, the regular meeting of the Fond du Lac Public Library Board of Trustees was called to order at 4:30 p.m. by Board President, Mel Kolstad. Trustees present: Marilyn Averbeck, Catherine Block, Anne Deacy, Joseph Koch, Mel Kolstad, Jerry Letcher, John McDowell, Jeff Morrell and Brendan Wood-Taylor. Members absent: Sharon Simon. Those also in attendance included Library Director Jon Mark Bolthouse, Assistant Director of Operations Lori Burgess and Administrative Assistant Laurie Moore.

2. Approval of Minutes:

A. Discussion and possible approval of minutes from the March Regular Meeting of the Board. Motion to approve the minutes as presented: Letcher; second: Koch; carried by unanimous voice vote; abstention from Averbeck.

3. Input: None.

4. Comments from the Public: None.

5. Correspondence (Discussion and Possible Action)

A. Bank Statement from Seefeld Trust for March 2018

\* Bolthouse also shared multiple thank you cards we received with the Board: Roberts School PTO for the donation to their annual fundraiser, Fond du Lac Art Teachers for displaying the student's artwork at the Library, Literacy for all the support during the year from the Library, WWHEL Team for Bolthouse's presentation and Indianhead Federated Library System for Bolthouse's presentation.

6. Approval of Financial Reports:

A. List of bills paid since the last regular meeting: Motion to approve the bills as presented: Block; second: McDowell; carried by roll call vote: yes nine (9); noes none (0); absent and not voting one (1).

B. Statement of Accounts: Motion to approve as presented: Koch; second: Averbeck; carried by unanimous voice vote.

7. Director's Report:

A. Monthly Library Statistics

B. Chapter 52 Quarterly Statistics

C. Express Branch Quarterly Statistics

\* Browser Open was a success. There was a good turnout. We don't have a final tally yet on how much was made by the Friends, but Bolthouse shared that he believes it is over \$5000 this year. Bolthouse plans to meet with Barbara Lukas to discuss how it went and also to start working towards next year's event.

\* Jeff Morrell arrived at 4:35 pm.

\* Bolthouse will have more to share with the Board next month on the progress of PLSR; the funding committee report will be available to view. Kolstad questioned when the PLSR study was supposed to be done. Bolthouse shared that they are working towards completion by the end of 2018, but there was no hard date set. There will be a final report from the steering committee that will be sent to WI DPI.

\* Bolthouse congratulated Block on another term serving as the representative for the Library and also her vice-presidency on City Council. He also congratulated Koch on another term with the County Board.

8. Old Business: None

9. New Business:

A. Change to Meeting Room Policy: Motion to approve the update to the Meeting Room Policy as presented: Deacy; second: McDowell; carried by unanimous voice vote.

10. Other: McDowell shared an update with the Board regarding the solar project. We were not accepted as a finalist for the Noon Rotary grant, but 3 of the 5 finalists are not able to qualify for the project, so we may have a chance yet. He also questioned whether the Board would be open to following up a new funding source: EBSCO. Do we need to vote to move forward with the Grant from EBSCO, or can we move forward with the same information that was submitted to Noon Rotary? Block believes that it would depend on the wording of the last document the Board approved. Kolstad reviewed past board packets and minutes during the meeting and it looks as though the letter the Board agreed upon previously did not state anything about Noon Rotary. Bolthouse will review with McDowell and see if they can move forward with the information to EBSCO.

11. Adjournment: Motion to adjourn: Morrell; second: Koch; carried by unanimous voice vote. Meeting was adjourned by Board President Mel Kolstad at 4:48 pm.

Respectfully submitted,

Marilyn Aeverbeck  
Secretary