

How to reserve Idea Studio equipment

Reservations are required for:

3-D printers	VHS conversion station*
Carvey CNC cutter	Printmaking press
Recording studio	Laser cutter

To place a reservation:

- Go to <https://ideastudio.skedda.com> (link available at fdlpl.org/ideastudio)
- Select a block of time in the column for the equipment you desire, and click BOOK
- Enter your email address and other requested information
- You will receive an email from Skedda with your reservation and steps to create an account. Save your account info; you will need to sign in when making future reservations.

Guidelines:

- Reservations are required for walk-in users. If equipment is available, log onto Skedda and reserve it before using.
- Reservations are made through Skedda only. No reservations will be accepted by email or voicemail.
- Reserve your time in 30-minute increments, up to 6 hours total per week, per equipment type.
- Reservations can be made up to 14 days in advance
- *Except for the VHS conversion station, all equipment requires badging before making reservations.
- Reservations may be canceled if more than 5 minutes late.
- Repeated no-shows may result in loss of equipment privileges.

**idea
studio**

**Idea Studio at
Fond du Lac Public Library
fdlpl.org/ideastudio
(920) 322-3946**