

FDL Public Library Board Minutes
January 18, 2018

1. Call to Order and Roll Call: On Thursday, January 18, 2018 in the Midstates Training Room at the FDL Public Library, the regular meeting of the Fond du Lac Public Library Board of Trustees was called to order at 4:32 p.m. by Board President, Mel Kolstad. Trustees present: Anne Deacy, Joseph Koch, Mel Kolstad, Jerry Letcher, Jeff Morrell, Sharon Simon and Brendan Wood-Taylor. Members absent: Marilyn Averbeck, Catherine Block, and John McDowell. Those also in attendance included Assistant Director of Operations Lori Burgess and Administrative Assistant Laurie Moore.

2. Approval of Minutes:

A. Discussion and possible approval of minutes from the December Regular Meeting of the Board: Motion to approve the minutes with correction as noted by Letcher: Koch; second: Deacy; carried by unanimous voice vote; abstention by Letcher and Morrell. Letcher noted a correction to the December Board Meeting Minutes. He was nominated as President of the Winnefox Board, but had not yet been elected.

3. Input: Burgess shared information she received from the Winnefox Annual Meeting she attended. Library Legislative Day will be held on February 20. Any who are interested should work on registration with Laurie Moore. Winnefox Board Meeting dates and locations were shared with anyone who was interested.

* Wood-Taylor arrived at 4:35.

4. Comments from the Public:

A. None

5. Correspondence (Discussion and Possible Action)

A. Bank Statement from Seefeld Trust for December 2017

6. Approval of Financial Reports:

A. List of bills paid since the last regular meeting: Motion to approve the bills as presented: Simon; second: Letcher; carried by roll call vote: yes seven (7); noes none (0); absent and not voting three (3).

B. Statement of Accounts: Motion to approve as presented: Morrell; second: Koch; carried by unanimous voice vote.

7. Director's Report: In Mr. Bolthouse's absence, Burgess reviewed the report of the Director:

A. Monthly Library Statistics

B. Express Quarterly Statement

C. Chapter 52 Quarterly Statement

* Burgess shared with the Board that the progress on the re-carpeting project is going slow. We anticipate closing the 2nd floor around February 8th. Carpet One will begin removing carpet starting the reference area, and reference and literacy staff will move down to the Midstates Training Room for about a month. The movers and carpeting installers are aware of the Browser Open which is scheduled on March 18th.

* The Library will be hosting a display a Great Lakes Waterway display also in early February. Sheboygan Street will be closed during this time for the Sturgeon Spectacular also.

* The Fond du Lac student art display boards will also be coming in February, but we are hoping the 2nd floor will be open at that point in time.

* Installation of the new book drop will hopefully be starting in Spring.

* 2 out of 3 of the training sessions for the new Library website have been held already.

* Discussion has been start with Josh in City Purchasing regarding the elevator upgrade project.

* Sales through Better World Books of our discarded Chapter 52 books helps make up the negative revenue stream in 2017.

* Burgess shared information regarding the catalog for Winnefox, OWLS and Nicolet. All of them have contracts coming to an end for their catalogs, so they are going to meet and discuss the possibility of a combined catalog. There is no movement at this point, only discussion.

* Terri Fleming will be telecommunicating by March 1, 2018.

8. Old Business: None

9. New Business: None

10. Other: None.

11. Adjournment: Motion to adjourn: Simon; second: Koch; carried by unanimous voice vote. Meeting was adjourned by Board President Mel Kolstad at 5:03 pm.

Respectfully submitted,

Laurie Moore
Administrative Assistant